

## EXECUTIVE BOARD

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Meeting to be held in Civic Hall, Leeds on  
Wednesday, 24th July, 2024 at 1.00 pm

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### MEMBERSHIP

#### Councillors

S Arif  
D Coupar  
M Harland  
H Hayden  
J Lennox  
J Lewis (Chair)  
J Pryor  
M Rafique  
F Venner  
A Lamb

**Note to observers of the meeting:** To remotely observe this meeting, please click on the 'View the Meeting Recording' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

<https://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=102&MId=12532>

## **CONFIDENTIAL AND EXEMPT ITEMS**

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

### **9.0 Confidential information – requirement to exclude public access**

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

### **9.2 Confidential information means**

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

### **10.0 Exempt information – discretion to exclude public access**

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

# A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p><b>MINUTES</b></p> <p>To confirm as a correct record the minutes of the meeting held on 19<sup>th</sup> June 2024.</p> <p><b><u>ADULT SOCIAL CARE, ACTIVE LIFESTYLES AND CULTURE</u></b></p>	13 - 26
6	Armley; Bramley and Stanningley; Farnley and Wortley		<p><b>COMMUNITY HEALTH AND WELLBEING SERVICE: TRANSFORMING HOME CARE</b></p> <p>To consider the report of the Director of Adults and Health on arrangements for the pilot of the Community Health and Wellbeing Service which is a transformational approach to delivering health and care services at home. The report provides an update on the outcome of the recent tendering exercise and sets out the process for mobilisation of the contract.</p>	27 - 46

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7 K	Morley South; Rothwell		<p><b>ADULTS AND HEALTH - IN HOUSE CARE HOMES SERVICE REVIEW: KNOWLE MANOR AND DOLPHIN MANOR: POST CONSULTATION RECOMMENDATIONS REPORT</b></p> <p>To consider the report of the Director of Adults and Health which presents the findings of the consultation, as previously agreed to be undertaken at Executive Board in December 2023, on proposals to close Knowle Manor residential care home in Morley, and to repurpose Dolphin Manor residential care home in Rothwell. In considering those outcomes, the report makes recommendations regarding the future of both residential care homes.</p>	47 - 220
8			<p><b><u>CHILDREN AND FAMILIES</u></b></p> <p><b>OUTCOME OF CALL IN: LITTLE OWLS NURSERIES REVIEW</b></p> <p>To consider the report of the Head of Democratic Services which, in response to the outcome of a Call In meeting of the Children and Families Scrutiny Board, asks Executive Board to reconsider one of its decisions regarding the Little Owls Nurseries Review report submitted to the 19 June 2024 Executive Board meeting. Resolution (g), Minute No. 7 refers specifically. The Board is asked to either confirm its original decision of 19 June, or vary it, taking into account the recommendations made by the Children and Families Scrutiny Board at the recent Call In meeting.</p>	221 - 224

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9 K	Roundhay		<p><b>OUTCOME OF CONSULTATION ON A PROPOSAL TO CHANGE THE AGE RANGE OF MOOR ALLERTON HALL PRIMARY SCHOOL FROM 3-11 YEARS TO 4-11 YEARS AND PERMANENTLY CLOSE THE LOCAL AUTHORITY-MAINTAINED NURSERY.</b></p> <p>To consider the report of the Director of Children and Families on a proposal brought forward by Leeds City Council to change the age range of Moor Allerton Hall Primary School from 3-11 years to 4-11 years and to permanently close the local authority-maintained nursery. The report highlights that a public consultation on the proposal took place between 13 May and 28 May 2024 and summarises the consultation responses. Additionally, the report seeks approval for the publication of a statutory notice in respect of the proposals.</p> <p><b><u>LEADER'S PORTFOLIO</u></b></p> <p><b>ANNUAL CORPORATE RISK REPORT</b></p> <p>To consider the report of the Director of Strategy and Resources presenting the Council's annual corporate risk and resilience report for consideration. The report provides details of the most significant risks currently on the Council's corporate risk register together with summary assurances describing the key controls in place to manage those risks alongside details of where any further actions are planned.</p>	225 - 238
10			<p><b>ANNUAL CORPORATE RISK REPORT</b></p> <p>To consider the report of the Director of Strategy and Resources presenting the Council's annual corporate risk and resilience report for consideration. The report provides details of the most significant risks currently on the Council's corporate risk register together with summary assurances describing the key controls in place to manage those risks alongside details of where any further actions are planned.</p>	239 - 274

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11			<p><b><u>RESOURCES</u></b></p> <p><b>ANNUAL CORPORATE PERFORMANCE REPORT 2023/24</b></p> <p>To consider the report of the Director of Strategy and Resources which provides an overall update on the Council's performance in 2023/24. The report highlights performance against the range of Key Performance Indicators (KPIs) monitored, covering all directorates.</p>	275 - 324
12			<p><b>CAPITAL PROGRAMME 2024/25 TO 2028/29 - QUARTER 1 UPDATE</b></p> <p>To consider the report of the Chief Officer, Financial Services presenting an update on the Council's Capital Programme for the period 2024-2029, split between General Fund and Housing Revenue Account, with a forecast of resources available over that period. The report also provides a specific update of the 2024/25 Capital Programme and also seeks approval in relation to injections into the Capital Programme.</p>	325 - 336
13			<p><b>FINANCIAL HEALTH MONITORING 2024/25 QUARTER 1</b></p> <p>To consider the report of the Chief Officer, Financial Services on financial performance against the 2024/25 revenue budget following the first quarter of the financial year. The report also provides an update on the Quarter 1 position in respect of the Housing Revenue Account, the Schools Budget, the Council Tax and Business Rates Collection Fund and Treasury Prudential Indicators.</p>	337 - 384

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14 K			<p><b>UPDATED COMMUNITY ASSET TRANSFER POLICY</b></p> <p>To consider the report of the Director of City Development proposing the adoption of an updated policy for community asset transfers which would replace the policy approved by Executive Board in September 2012. The updated policy incorporates experience and learning acquired from managing community asset transfers over ten years and would establish revised criteria and process that aligns with current estate strategies and challenges around estate maintenance.</p>	385 - 404
15			<p><b>BEING OUR BEST - OUR ORGANISATIONAL PLAN 2024/25 UPDATE</b></p> <p>To consider the report of the Director of Strategy and Resources presenting for approval an update to the 'Being Our Best – Our Organisation Plan' for 2024/25, which is in line with the Best City Ambition, as updated in February 2024, and which also responds to the Government's Productivity Plan requirements.</p> <p><b><u>ECONOMY, TRANSPORT AND SUSTAINABLE DEVELOPMENT</u></b></p>	405 - 426
16 K	Beeston and Holbeck	10.4(3) (Appendix 2 only)	<p><b>HEART OF HOLBECK: LEVELLING UP ROUND 3 FUNDING</b></p> <p>To consider the report of the Director of City Development which provides detailed proposals of the Levelling Up funded 'Heart of Holbeck' programme where £15.9m of funding has been secured. The report outlines the proposed delivery method, which comprises a mixture of direct Council delivery and the provision of grants to third parties.</p> <p>(Please note that Appendix 2 to this report has been designated as being exempt from publication under the provisions of Access to Information Procedure Rule 10.4 (3))</p>	427 - 488



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17	Garforth and Swillington; Kippax and Methley		<p><b><u>CLIMATE, ENERGY, ENVIRONMENT AND GREEN SPACES</u></b></p> <p><b>PROPOSED FUNDING BID FOR 'WILD AIRE' PROJECT AT ST AIDAN'S AND FAIRBURN INGS NATURE RESERVES</b></p> <p>To consider the report of the Director of Communities, Housing and Environment seeking the Council's in principle support for the RSPB's (Royal Society for the Protection of Birds) proposed funding bid to the National Heritage Lottery Fund (NHLF) for investment into St Aidan's and Fairburn Ings nature reserves as part of the 'Wild Aire' project. The report also seeks approval for the allocation of £805,000 from the St Aidan's Trust as match funding for the project if the bid is successful.</p> <p><b><u>EQUALITY, HEALTH AND WELLBEING</u></b></p>	489 - 502
18			<p><b>EQUALITY, DIVERSITY AND INCLUSION ANNUAL REPORT 2023 - 2024</b></p> <p>To consider the joint report of the Director of Communities, Housing and Environment and the Director of Strategy and Resources presenting the Equality, Diversity and Inclusion (EDI) Annual Report 2023 – 2024. The report includes a first full year update on progress against the 15 high level priorities contained in the Vision and Action Plan for Equality, Diversity and Inclusion alongside the annual update against the Equality Improvement Priorities. The report also provides a range of wider information including the statement of the Strategy and Resources Scrutiny Board entitled, 'Workforce Equality, Diversity and Inclusion' for the Board's consideration.</p>	503 - 666

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19			<p><b>DIRECTOR OF PUBLIC HEALTH ANNUAL REPORT 2023 - 'AGEING WELL: OUR LIVES IN LEEDS'</b></p> <p>To consider the report of the Director of Public Health setting out the findings and recommendations of the 2023 Director of Public Health Annual Report - 'Ageing Well: Our Lives in Leeds'. The Director of Public Health has a statutory duty to publish a report annually describing the health of the population and to make recommendations to improve health.</p>	667 - 756

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### **Third Party Recording**

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

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